



## **JOB DESCRIPTION: TRANSPORTATION DRIVER**

The Downtown Boxing Gym Youth Program ([www.DBGDetroit.org](http://www.DBGDetroit.org)) is a nonprofit after-school program for students ages 8-18. Through education, athletics, mentorship and intervention, the Downtown Boxing Gym (DBG) empowers Detroit students to become positive and productive members of society.

At Downtown Boxing Gym Youth Program we believe in the potential of all children by providing a launch-pad for their success. We are connected as a family and community for the purpose of ensuring our graduates are represented in the boardrooms of the future.

DBG is seeking a part-time driver to assist in transporting the students to and from the gym as well as making deliveries of care boxes to our families and other organizations. This role reports directly to our Transportation Coordinator. For consideration, please include a cover letter, resume and 3 references and a copy of your Chauffer's Driver's License when applying for this position.

## **WHAT IT MEANS TO WORK AT THE DOWNTOWN BOXING GYM**

- Believing education is the key to changing lives and helping Detroit students thrive
- Believing that all children, no matter where they live, are able to succeed inside and outside the classroom
- Being a role model and mentor to all children
- Working in a team environment
- Being reflective of your work, and having a growth mindset
- Having high expectations for yourself, our team and our students
- Using your creativity and ability to think outside of the box to always better our programming offerings for our students
- Being open and welcome to challenging, but very gratifying work
- Engaging and thriving in a judgement free zone
- Being comfortable working in an environment where no two days are the same
- We are a growing organization - meaning everybody is expected to wear multiple hats
- You MUST pull your own weight - children's futures depend on you
- You must be comfortable leading and taking charge



## WHAT DRIVE US // WHY WE CARE

- **Detroit Youth.** Our students are the future of this amazing city. We want to invest our time and resources in them.
- **Determination.** Our students are fearless. We want our students to know they can accomplish anything with hard work, self-confidence, and appropriate support.
- **Empowerment.** Our students are unique. We want our students to pursue their dreams and feel enabled to reach their full potential.
- **Opportunity.** Our students are brilliant and capable. We want them to have access to the resources they need to thrive.

## RESPONSIBILITIES

### As Driver, your areas of responsibility and requirements will include:

- Safely transporting DBG students to and from the program
  - Picking students up from school/home
  - Dropping students off at their home at the program's dismissal
- Managing the behavior of the students on the van
  - Maintaining an orderly environment on the van
  - Making sure the student maintain social distancing while on the van
- Making deliveries of care boxes and other deliveries
  - During the pandemic, drivers deliver care boxes we make for DBG families
  - DBG is acting as a delivery fleet for United Way during the pandemic and our drivers make those deliveries
- Volunteer for at least 4 DBG activities/events annually

## COMPENSATION

Job Type: Part-Time

Salary: \$15 per hour

Schedule: M-F split shifts 10am – 2pm and 2pm – 8pm (up to 6 hrs/day depending upon set delivery schedules)



## QUALIFICATIONS

- **Education and Experience:** High school diploma
- Current Chauffer's license
- Must have a valid driver's license and pass background checks
- Comfortable working with ages 8-18 years old and technology such as GPS
- Time and stress management skills
- Organizational skills required
- Ability to work collaboratively with team members, volunteers and others
- Ability to communication clearly and effectively

### **Personal Attributes:**

- Be honest and trustworthy
- Be respectful of all staff, students and families
- Be flexible
- Be punctual and reliable
- Demonstrate sound work ethic