



## JOB DESCRIPTION: Split Shift: Bus Driver

The Downtown Boxing Gym Youth Program ([www.dbgdetroit.org](http://www.dbgdetroit.org)) is a nonprofit, free after-school program for youth ages 8-18. Through education, athletics, mentorship and intervention, the Downtown Boxing Gym (DBG) empowers Detroit students to become positive and productive members of society.

DBG is seeking a **part-time Bus Driver** to assist the Transportation team in the daily transport of our students. This role reports directly into **Asiya El, Transportation Coordinator**. For consideration, please include a cover letter, resume, 3 references and a copy of your Commercial Driver's License when applying for this position

## COMPENSATION

**Job Type: Part-Time (20 hrs/week)**

**Schedule: Monday - Friday**

**Split Shift: 2:30 PM-5:00 PM/6:30 PM-p-9:00 PM**

**Pay: \$20.00 per hour**

## RESPONSIBILITIES

1. Safe transport of DBG students to and from DBG's on-site program
  - Transport students who will be dropped off at DBG from specific bus stops
2. Manage the behavior of the students on the bus
  - Maintain an orderly environment in the bus
  - Make sure the students maintain social distancing while in the bus
  - Sanitize and clean the bus after each shift.
3. Volunteer for at least 4 DBG activities/ events annually
4. Other responsibilities may be assigned as DBG strategic direction and/or role changes occur

## QUALIFICATIONS

- **Educational Requirements: High School diploma or GED**
- **Current Commercial Driver's License with B/P/S endorsements and ability to pass background check**
- Ability to communicate clearly and effectively
- Comfortable working with technology - using GPS systems for delivery routes
- Ability to work collaboratively with team members, volunteers and others
- Clear and effective verbal and written communication skills
- Experience working with a diverse and high-needs student population
- Time management skills required
- Ability to work collaboratively
- Ability to communicate clearly and effectively
- Be respectful of all staff, students, families and our community
- Able to rapidly adapt to changing situations

**At DBG we go above and beyond,  
not because we have to, but because we want to!**