



## JOB DESCRIPTION: Driver - Split Shift

The Downtown Boxing Gym Youth Program ([www.dbgdetroit.org](http://www.dbgdetroit.org)) is a nonprofit, free after-school program for youth ages 8-18. Through education, athletics, mentorship and intervention, the Downtown Boxing Gym (DBG) empowers Detroit students to become positive and productive members of society.

DBG is seeking a **part-time Van Driver** to assist the Transportation team in the daily transport of our students. This role reports directly into **Asiya El, Transportation Coordinator**. For consideration, please include a cover letter, resume, 3 references and a copy of your Chauffeur's Driver's License when applying for this position

## COMPENSATION

**Job Type: Part-Time (20 hrs./week)**

**Schedule: Monday - Friday**

**Split Shift: 2:30 PM - 5:00 PM & 6:30PM - 9:00 PM**

**Pay: \$15.00 - \$20.00 per hour**

## RESPONSIBILITIES

1. Safe transport of DBG students to and from DBG's on-site program
  - Transport students who will be dropped off at DBG for transport to their school.
  - Pick up students from their school and drop them off at home.
2. Manage the behavior of the students on the van
  - Maintain an orderly environment in the van
  - Make sure the students maintain social distancing while in the van
  - Sanitize and clean the van after each shift.
3. Volunteer for at least 4 DBG activities/ events annually
4. Other responsibilities may be assigned as DBG strategic direction and/or role changes occur

## QUALIFICATIONS

- **Educational Requirements: High School diploma or GED**
- **Current Chauffeur's license and ability to pass background check**
- Ability to communicate clearly and effectively
- Comfortable working with technology - using GPS systems for delivery routes
- Ability to work collaboratively with team members, volunteers and others
- Clear and effective verbal and written communication skills
- Experience working with a diverse and high-needs student population
- Time management skills required
- Ability to work collaboratively
- Ability to communicate clearly and effectively
- Be respectful of all staff, students, families and our community
- Able to rapidly adapt to changing situations