JOB DESCRIPTION: Culinary Support Specialist

The Downtown Boxing Gym Youth Program (www.dbgdetroit.org) is a nonprofit after-school program for students ages 8-18. Through education, athletics, mentorship and intervention, the Downtown Boxing Gym (DBG) empowers Detroit students to become positive and productive members of society.

DBG is seeking a full time cook to assist in creating delicious and nutritious meals for students and staff as part of the Health and Wellness Program. This role reports directly into Molly Mitchell, Associate Director of Culinary Arts.

If interested please submit a cover letter and resume to Molly Mitchell at mmitchell@dbgdetroit.org

COMPENSATION

Job Type: Full-Time (40 hrs/week)

Schedule: Monday - Friday 11 AM - 7:00 PM, team meetings every other week from 7:00-8:00 PM

Pay: $18.00-$20 per hour

Benefits (full time only): All full-time employees are eligible to receive healthcare benefits, paid time off, 401(k) with company matching and company paid short-term disability coverage

RESPONSIBILITIES

- Cook meals for 100+ staff and students Monday - Friday
- Contribute to meal planning
- Track inventory
- Receive orders and document in our system
- Adhere to food safety standards
- Teach cooking classes from time to time
- Interacting with students in a meaningful way and aligning mentorship to the DBG Mentoring Methodology
- Proactively design and deliver all needed projects within agreed upon time frame. Recognize that project direction and timing may change in response to the outside environment.
- Align all work to department annual V2MOM
- Other responsibilities may be assigned as DBG strategic direction and/or role changes occur

QUALIFICATIONS

- Cooking experience in a high volume setting strongly preferred
- ServeSafe certified or willingness to get certified within 30 days of start
- Knowledge of basic cooking techniques
- Knife skills
- Ability to follow recipes
- Ability to communicate clearly and effectively

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● Comfortable working with computers, technology, and data systems
● Ability to work collaboratively with team members, volunteers and others
● Clear and effective verbal and written communication skills for a variety of audiences
● Experience working with a diverse and high-needs student population
● Time management skills required
● Organizational skills required
● Be respectful of all staff, students, family and our community
● Able to rapidly adapt to changing situations

At DBG we go above and beyond, not because we have to, but because we want to!

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